

INTERNATIONAL STUDENT FORMS: Reduced Course Load Request



As an international student in F-1 visa status, you are required to be a full-time student by taking at least 12 credits every Fall and Spring semester. However, in certain situations, a reduced course load may be granted. If you believe you are eligible and would like to request a reduced course load, you may do so with this form.

Student Name: _____

Student ID#: _____

SEVIS ID#: _____

Reason for Reduced Course Load:

Academic difficulties:

- Initial difficulty with English language (may only be used in your first semester)
- Unfamiliarity with US teaching methods
- Improper course level placement

- Medical condition (please provide documentation, such as a doctor's note)

Please note: *Students may not exceed an aggregate of 12 months of medical reduced course load*

- Completion of course of study (please include a printout of your DegreeCheck)

Have you been granted a reduced course load in the past?

- Yes No

If so, when and for what reason?

Student Signature: _____

Date: _____

Advisor Signature: _____

Date: _____

Office Use Only
Reduced Course Load:
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied
<input type="checkbox"/> Recorded in SEVIS on (date): _____
<input type="checkbox"/> SPACMNT note